

**MINUTES OF THE MEETING OF LEZANT PARISH COUNCIL
HELD ON TUESDAY 10th NOVEMBER 2020.
DUE TO COVID-19 RESTRICTIONS THE MEETING WAS HELD ONLINE USING THE VIDEO
CONFERENCING SYSTEM MICROSOFT TEAMS**

Present: Councillors: J Dinnis, G Holter, I Nash, G Scott, P J Cairns, N Burden, V Hill
Clerk: Mrs S Inman

Members of the public:

Apologies for absence: Cllr(s) A Armstrong Evans, C Ayres

20.093 Declarations of Interest. None.

20.094 Confirmation of the Minutes. The minutes of the meeting held on 13th of October 2020 were approved by all present and will be signed by the Chairman at the earliest opportunity.

20.095 Matters arising from the Previous Meeting:

- Councillor Vacancy – *update on any applicants*. Some interest was noted but no applicants to date. **Clerk to re-advertise.** **Clerk**
- Playground Maintenance – *to discuss & agree any maintenance issues:*
Jubilee Field. Cllr Nash reported that the litter bin had been left overflowing. In addition, it was noted that the wooden stepping stones and ramp in the play area had become slippery. **Cllr Holter volunteered to paint the surfaces with grit loaded varnish to improve grip.** **GH**
Trebulett. Cllr Cairns stated that the grass had been cut and hazel growth cut back. It was noted that the smaller gate to access the playing field had been left open and the gate mechanism was not allowing it to self-close. **The clerk to contact the installer and ask them to look into it further.** **Clerk**
- To Consider & Agree Opening the Play Areas at Trebulett and Jubilee Field. All Councillors agreed that the play areas (with equipment) at Trebulett and Jubilee Field should remain closed to members of the public. Trekenner School could continue to use equipment on the Jubilee Field under their supervision.
- To Consider & Agree Opening the Toilets at the Jubilee Field. Councillors discussed whether the toilets should be opened. It was resolved the toilets should remain closed and it was noted that they would normally be closed at this point in the year until the spring. **The clerk to confirm the water is turned off.** **Clerk**
- Registering of Caution (CT1) – *to note feedback from CORMAC*. The clerk had contacted Chris Monk at CORMAC for advice. He was unable to help directly but suggested speaking with Martin Wright in his role as Keeper of Common Land Registers. His only suggestion was to contact the Land Registry or to take legal advice on the matter. No further action.

20.096 Complaints Procedure – *to consider and agree the adoption of the procedure*. Prior to the meeting the clerk had circulated the model procedure (drafted by CALC). Councillors agreed the complaints procedure should be adopted by Lezant PC. **Proposed, seconded; all in favour.**

20.097 Footpaths and Grass Cutting Contract – *to consider & agree the contract details for 2021.* Prior to the meeting the clerk had emailed the contract for members to review. The following alterations were agreed: 1) grass cuttings should be picked up at Rezare; 2) the verge opposite the old shop at Lezant would not be cut as a resident had volunteered to trim the area. It was noted that at Trekenner green there would be a wildflower area. Cllr Nash commented that the turf would be removed in preparation. **It was suggested that a notice was displayed letting residents know so that the ground was not disturbed.** The clerk confirmed that the contracts would be advertised in the Parish Magazine, on noticeboards and on the Lezant Parish Magazine Facebook page.

IN

20.098 Delegated Decision – *to note letter to Scott Mann regarding Governments 'White Paper' and Neighbourhood Development Plans.* The Chairman explained that in light of the Government's recent consultation on changes to the planning system a letter had been drafted on behalf of Lezant PC to Scott Mann MP to ask for his support in requesting further clarification on the issue of NDPs. This was in order to make sure local communities were able to continue to help shape the future of their areas. Scott Mann replied stating he would seek further clarification.

20.099 Finance:

- Approval of financial statements for Current and Taxi Accounts
- **The following invoices were approved for payment:**

○ Clerk expenses	£24.54
○ Julian Sanders (grass cutting)	£1500
○ Julian Sanders (cutting shrubs at Trebullet)	£150
○ Fay Knight (poppy wreaths)	£17
○ Taxi Grant transfer	£635
○ (chq 340) M Harris October Taxi Payment	£56
○ (chq 341) R Steinbichl October Taxi Payment	£40

Clerk

20.100 Planning

- **Current applications.** No new applications.

Any other consultations received:

PA20/02297/PREAPP. Higher Larrick. Pre-application advice for removal of barn and construction of new two storey dwelling for disabled use.

Councillors were informed there was no statutory consultation requirement on this application and had been listed for information only.

Status of previous applications:

PA20/07194. Approved. Variation of condition 2 (plans) of decision PA18/9883 dated 18.12.18. Separation of Barn House and The Tallett to create a new dwelling. Barn House, Trebullet.

PA20/07195. Approved. Listed building consent for works associated with the separation of Barn House and The Tallett (approved application PA18/09884).

PA20/08049. Approved. Proposed two storey rear extension. Trehane Cottage, Trekenner.

20.101 Highways.

- *To note any issues arising on the roads. To include issue of mud on the road.* A resident had contacted the clerk commenting on an increase of mud and debris on the roads. The clerk logged the issue with CORMAC who stated that it did not require attention at the present time. (It was noted that heavy rain at the time was likely to have washed some of it away before they inspected.) Councillors considered the likely cause of this was winter crops which had now been cut.

- Road from Trebulet to Larrick. CORMAC reported that this section is on its forward surface treatment programme but was unable to give an actual treatment date at present. In the interim period the Highway Steward would inspect the site with regards to any urgent repairs that may be necessary.
- It was noted that repairs to potholes on the road from Trebulet and Larrick and on Lezant Hill had been undertaken.

20.102 Footpaths.

- *To include discussion on status of footpath FP524/8/1 at Penscombe Cross.* At the last meeting it was noted that the footpath cutting contractor had reported the signpost at Penscombe Cross should be removed as it was no longer a footpath. The clerk contacted the Countryside Officer who said that the footpath was classified as a bronze path (which meant it was not eligible for any funding or cutting under the LMP scheme). He considered that it did not seem to be a candidate for a bronze classification, unless there were issues with the path that were not evident from the mapping. If there was an error with the classification it may be able to be reclassified as a silver path (for which there is a standard payment of £49.37 per km, and can be cut at the parish's discretion). From the map, he thought the majority of the path was grazed, and therefore it may only be gates and or stiles that need cutting. Councillors discussed whether the footpath should be declassified or other action taken. **The clerk to clarify the procedure to have the footpath reclassified as 'silver'.**
- Cllr Holter reported that one of the new footpath posts at Nittingsdown (FP5) was loose in the ground. Cllr Holter had reported it directly to CORMAC who had completed remedial work on it but it had subsequently become loose again. **The clerk to contact CORMAC.**

Clerk

Clerk

20.103 To Receive Correspondence (as listed).

Town and Parish Council newsletters
 Invitation to attend Cornwall Council Webinar on community buildings and Covid 19 29.10.
 Information on Code of Conduct virtual training
 Cornwall AONB Management Plan Survey and Job Vacancy
 Information on Buildings at Risk Project
 Invitation to Cornwall Community Flood Forum's Annual Conference
 CALC details on Hoax emails
 CALC Information on Remembrance Sunday
 Town and Parish Council COVID-19 Update – 16 October 2020
 CALC Information on planning for the future – government consultation on changes to the planning system
 Details of "We're Watching You" anti-dog fouling campaign
 Planning & Sustainable Development Service
 Local Council Planning Conferences 2020 – invitation to next event
 CORMAC Highways and Environment - Keeping Cornwall Moving
 Cornwall Community Governance Review – Outcomes
 Volunteers for Inclusion Matters
 CALC FAQ 13 – meetings, 6 month rule and letting of community buildings
 Newsletter from Cornwall Planning: Planning News for Local Councils and Agents (October 2020)
 CALC Coronavirus Update

20.104 Parish Business

Tree at the War Memorial. The contractor had completed some work on the tree, however, councillors felt that more work may be necessary. Councillors had previously requested that the three lower branches were cut back, however, it had been advised that only one branch should be cut back at a time as more drastic work could damage the tree. **It was agreed that the clerk should contact the contractor to ask that only 1 limb was cut back (either the one heading towards the road or the one towards the War Memorial).** It was also noted that work on the trees at Trekenner and Rezare had taken place.

Clerk

Additional Maintenance Work at Jubilee Field. It had been brought to the council's attention that areas at the Jubilee Field may be in need of maintenance. **The clerk was asked to contact the school and bring to their attention that the area around the polytunnel at the Jubilee Field had become very overgrown and was in need of maintenance and that the shed was in a poor state of repair.**

Clerk

Remembrance Sunday. Cllr Burden reported that the ceremony had successfully taken place following the appropriate guidelines. Cllr Armstrong Evans had laid the wreath on behalf of the Parish Council and Cllr Nash had also been in attendance and oversaw the playing of the Last Post and Reveille. **The clerk was asked to thank Mrs F Knight who had organised the wreaths and crosses for the parish.**

Clerk

Cllr Nash noted that the broadband scheme at Lezant had come to fruition.

Clerk

Cllr Holter reported that the hedgerow that backs onto the pavement running alongside the A388 has become overgrown (Sportsman Close). In particular, the area near the bus stop was in need of cutting back. **The clerk was asked to write to the Tamar Housing Society to ask that they arrange maintenance.**

Cllr Cairns stated that the telephone box at Larrick was in a very poor state of repair. As it belonged to the parish action should be taken to either paint it or remove it. The Chairman stated that previously we had received two quotes one of which was over £3,000. **The clerk was asked to look into the lower quote. Carry forward 08.12.20**

Clerk

Any other business brought by members for the next Parish Council Meeting: None.

20.105 Date of next meeting Tuesday 8th December 2020, 7:30pm to be held online using Microsoft Teams.

The Meeting closed at 20:42 pm.

Signed :

Chairman

Date: